

LUMBER RIVER WORKFORCE DEVELOPMENT BOARD
30 CJ WALKER ROAD
PEMBROKE, NC 28372
THURSDAY, JUNE 22, 2017
8:30 A.M.

MEMBERS PRESENT

Private Sector:	Jay Todd, Durham White, Theresa Walker, Roderick Locklear, David Chestnut; James Taylor; Beth McPhaul, Terry Lewis, Cathy Poole,
Community Based Organization:	Lee Anne Sago, Ophelia Ray, Thomas Brooks
Higher Education:	Dr. William D. McInnis
NCWorks:	Peggy Davis
Vocational Rehabilitation:	None
Economic Development:	None
Organized Labor:	None
Adult Education & Literacy:	Dr. William Findt

MEMBERS ABSENT

Community Based Organization:	John Alford, (excused)
Private Sector:	Timothy Locklear, Evans Sheppard, (excused), Teri Beard (excused), Jean Fletcher (Excused); Merredith hale (excused); Teresa Johnson (excused)
Consortium Board Member:	Raymond Cummings (excused)
Organized Labor:	Carolyn Floyd-Robinson
Secondary Education:	VACANT
Vocational Rehabilitation:	Sandra Britt (excused)
Economic Development:	Varonica McKoy Livingston, (excused), Donald Porter (excused)

GUESTS

Katrina Harbison, Sondra Guyton, Bladen Community College; Paul Maynor, Two Hawk Workforce Services; Sherwood Southerland, Two Hawks Workforce Services; Aletha Poole, Two Hawk Workforce Services; Regina Smalls, NCWorks Career Center - Hoke, Richmond & Scotland Counties; Vondia Caple, Scotland County Schools; Ricky Ransom, UNCP; Melba McCallum, Partners in Ministry; John Lowery, NCWorks; Jessica Hendrix, Hoke County School; Dr. Adnell Baldwin, Hoke County School; Willa Dean Williams, Bladen County Schools;

STAFF

Patricia Hammonds, WD Administrator; Sonya Johnson, LRCOG Administrative Secretary; Arnetra Shaw, LRCOG Staff; Jan Maynor, LRCOG Executive Director; Jautam Davis, WD Staff; Precious McArn, WD Staff; Kammala Brayboy, WD Staff; Ronald Oxendine, Business Services Coordinator.

CALL TO ORDER

Workforce Development Chairman, Mr. Jay Todd, called the meeting to order at 8:38 a.m. and welcomed everyone in attendance. The Chairman read the Conflict of Interest policy from the By-Laws.

CONSIDERATION OF APRIL 27, 2017 MINUTES

Mrs. Theresa Johnson made a motion, seconded by Mr. Lee Ann Sago to approve the April 27, 2017 minutes as presented. Motion carried.

CONSENT ITEMS

Chairman Todd referred the Board to Attachments A, B, and C of the agenda packet that included the Adult/DW Service Delivery Report and the Career Center Customers Served Report, and Lumber River Youth Services Quarterly Report.

Mr. Roderick Locklear made a motion, seconded by Mrs. Lee Ann Sago, made a motion to accept these consent items as presented. Motion carried.

OLD BUSINESS

There was no Old Business.

NEW BUSINESS

WIOA Expenditure Report

Tramaine Orellana presented the WIOA Expenditure Report.

Fund 4020 = Adult Funds	Total Budget	Reported Expenditures	Percent Expended
Bladen Community College	129,126.00	107,534.97	83.28%
In-house Expenditures	262,959.00	161,697.31	61.49 %
Two Hawk total	998,213.00	895,663.97	89.73%
	1,390,298.00	1,164,896.25	83.79%

Fund 4040 Youth Fund	Total Budget	Reported Expenditures Year to date April -17	Percent Expended Year to Date April - 2017
In house Expenditures	106,954.00	69,961.74	65.41%

Bladen Community College	128,371.00	80,568.90	62.76%
Scotland Co. Schools	82,176.00	38,571.06	46.94%
UNCP	485,465.50	299,107.57	61.61%
Partners in Ministries Scotland Co. (OSY)	159,052.50	118,656.52	74.60%
Partners in Ministries Richmond Co.	205,112.00	161,340.29	78.66%
Hoke Co. Schools	139,452.00	81,638.68	58.54%
Total	1,306,583.00	849,844.76	65.04%

Fund 4030 Dislocated Worker Funds	Total Budget PY15 Allocations	Reported Expenditures YTD April 17	Percent Expended YTD April 17
Bladen Community College	80,824.00	60,002.52	74.24%
In-house Expenditures	293,059.00	116,643.72	39.80%
Two Hawk Total	480,575.00	328,303.01	68.31%
Hoke	85,401.00	72,473.95	84.86%
Robeson	241,003.00	161,747.73	67.11%
Scotland	83,707.00	50,731.17	60.61%
Richmond	70,464.00	43,350.16	61.52%
TOTAL	854,458.00	504,949.25	59.10%

WIOA 4010 Administration	Total Budget	Reported Expenditures	Percent Expended YTD April 2017
LRCOG In House Operations	363,154.00	151,969.59	41.85%

Fund Youth Build Grant thru USDOL	Total Budget	Reported expenditures April 2017	Percent Expended YTD April 2017
Youth Build	1,100,000.00	910,241.98	82.75%
Expended in PY13 \$203,540.12			
Expended in PY14 \$324,903.18			
Expended in PY15 \$286,698.03			
TOTAL	1,100,000.00	953,067..98	86.64%

Motion was made by Mr. Durham White and seconded by Ms. Lee Ann Sago to approve the WIOA Expenditure Report. Motion carried.

NCWORKS Career Center Letter of Intent

Ms. Hammonds presented an intent to bid to serve as the One Stop Operator for the NCWorks Career Centers. The bid came from NC Division of Workforce Solutions and would cover Bladen, Robeson, Hoke, Richmond, and Scotland Counties. This was the only bid that was received.

A motion was made by Mr. Roderick Locklear and seconded by Mrs. Ophelia Ray to accept the bid from NC Division Works to operate as the One Stop Operator for the NCWorks Career Centers. Mr. Dale McInnis recused himself to avoid conflict of interest. The motion passed.

LRWDB Youth Committee Recommendations

Mrs. Ophelia Ray stated to the Board that the LRWDB Youth Committee met on Thursday, June 8, 2017 to discuss PY17.18 WIOA Youth Program Operations for Bladen, Hoke, Richmond, Robeson, and Scotland Counties. LRWDB staff provided a summary of the budget packets and service delivery plans received from Bladen Community College, UNC Pembroke, Hoke County Schools, Scotland County Schools and Partners In Ministry. LRWDB Youth Committee recommended that the LRWDB approve the provider program operation plan as submitted below with technical revisions as needed.

Bladen Community College
<p style="text-align: center;"><u>Staffing:</u> 1 Director @ 43% @ 12 months (57% charged to AD/DW Program) 1 Specialist @ 100% @ 9 months 1 Acct. Spec @ 5% @ 12 months</p> <p style="text-align: center;"><u>Plan to serve:</u> OSY = 10 ITA's, 1 OJT, 5 WE's, 1 Internship ISY = 4 ITA's, 2 WE's, 2 SY's Supportive Services</p>

Scotland County Schools (In-School Youth Only)
<p style="text-align: center;"><u>Staffing:</u> 1 Coordinator @ 100% @ 2.00 months (*remaining salary/months supported by Scotland County Schools)</p> <p style="text-align: center;"><u>Plan to serve:</u> ISY = 2 ITA's, 0 OJT's, 2 WE's, 0 Internship; 7SY's Supportive services and Contractual Cost</p>

Partners In Ministry
<p style="text-align: center;"><u>Staffing:</u> 1 Coordinator @ 100% @ 12 months 1 Data Clerk @ 45% @ 12 months 2 Specialist @ 100% @ 12 months</p> <p style="text-align: center;"><u>Plan to serve (Richmond OSY/ISY)</u> OSY = 3 ITA's, 3 OJT's, 5 WE's, 0 Internship; 0 SY ISY = 0 ITA's, 0 OJT's, 6 WE's, 0 Interns, 0 SY's Supportive Services</p> <p style="text-align: center;"><u>Plan to serve (Scotland OSY)</u> Scotland= 1 ITA'S , 4 OJT's; 5 WE's, 0 Interns; 0 SY's Supportive Services</p>

Mrs. Beth McPhaul made a motion to approve the recommendation contingent upon receipt of the PY 17 funds for staffing. The Motion was seconded by Mr. Durham White. The motion passed.

Mrs. Ophelia Ray stated that UNCP and Hoke County Schools were placed under a (1) year provisional contract for PY16/17 with expectations to enhance service delivery practices and comply with local area policy. They have both displayed considerable improvement in operational performance. The following service delivery plan was approved:

UNC-Pembroke
<u>Staffing:</u> 1 Coordinator @ 100% @ 12 months 3 Career/ Counselor @ 100% @ 12 months
<u>Plan to serve:</u> OSY = 10 ITA's, 5 OJT's, 20 WE's, 10 Internships ISY = ITA's, 0 OJT's, 7 WE's, 4 Internships, 6 SY's Supportive services

Hoke County Schools
<u>Staffing:</u> 1 Coordinator @ 100% @ 12 months 1 Specialist @ 100% @ 12 months
<u>Plan to serve:</u> OSY = 4 ITA's, 6 OJT's, 7 WE's, 2 Internship, 3 SY's ISY = 10 ITA's, 1 OJT's, 1 WE's, 1 Internship, 2 SY's

LRWDB Youth Committee recommends removing provisional status as Service Providers have showed considerable improvement service delivery practices and approve provider program operation plan as submitted with technical revisions as needed.

Mr. Roderick Locklear made a motion, seconded by Mr. David Chestnut to remove provisional status as requested for UNC-Pembroke and Hoke County School. The Motion passed.

INCUMBENT WORKER TRAINING FUNDS REQUEST

Ms. Patricia Hammonds stated that Specialty Product Technologies (SPT) has submitted an IWT application seeking training funds in the amount of \$21,260.00. Specialty Product Technologies, located in Elizabethtown, NC, is a group of core-technology companies that have combined resources and expertise to be able to deliver the manufacturing and operational efficiencies, cost-effective solutions, and high quality products demanded by today's industrial automation marketplace.

Ms. Hammonds stated that the application had been reviewed and assessed for adherence to criteria and completeness.

Mr. Terry Evans made a motion, seconded by Beth McPhaul, to approve the IWT Application from Specialty Product Technologies. The motion passed.

WD ADMINISTRATOR'S REPORT

Ms. Patricia Hammonds discussed with the Board the following information:

- Rapid Response (Alamac American Knits)- Job Fair- Tuesday, June 27, 2017 8am- 12pm
- Disaster Relief Employment Program Update
- Apprenticeship Summit – Thursday, July 20th (Robeson Community College)
- Labor Market Information Report

CHAIRMAN'S REPORT

Mr. Jay Todd presented a certificate to Mr. Durham White for his service to the Workforce Development Board.

PUBLIC PARTICIPATION

Mrs. Jan Maynor introduced David Richardson as the new Executive Director for the LRCOG effective July 1, 2017.

ADJOURNMENT

There being no further business to discuss, meeting was adjourned at 10:06 am