

**LUMBER RIVER WORKFORCE DEVELOPMENT BOARD
30 CJ WALKER ROAD
PEMBROKE, NC 28372
THURSDAY, APRIL 25, 2019
8:15 A.M.**

MEMBERS PRESENT

Private Sector: Jay Todd; Roderick Locklear; Kelly Lowry; Terry Lewis; James Taylor

Community Based Organization: Thomas Brooks

Consortium Board Member: Raymond Cummings

Higher Education: Dr. William D. McInnis; Dr. Kimberly Gold

NCWorks: None

Vocational Rehabilitation: Denise McKoy

Economic Development: Channing Jones

Organized Labor: None

Adult Education & Literacy: Dr. Amanda Lee

MEMBERS ABSENT

Community Based Organization: Lee Anne Sago, Excused; John Alford (Excused); Ophelia Ray (excused)

Private Sector: Evans Sheppard (excused); Jean Fletcher (Excused); Terri Beard (excused); Vacant (7)

Consortium Board Member: None

Organized Labor: Carolyn Floyd-Robinson; Vacancy (1)

Higher Education: None

NCWorks: Peggy Davis

Secondary Education: None

Vocational Rehabilitation: None

Economic Development: Vacancy (Hoke)

Adult Education & Literacy: None

GUESTS

Sherwood Southerland, Two Hawk Workforce Services; Paul Maynor, Two Hawk Workforce Services; Sabrina Jacobs, Two Hawk Workforce Services; Aletha Poole, Two Hawk Workforce Services; Ricky Ransom, UNCP; Sharon Harris, Partners in Ministry; Sandra Guyton, Bladen Community College; Vondia Caple, Scotland County Schools; Lori Williams, Sandhills Community College; G. Ann Garrett, NCWorks-Bladen; Ben Jacobs, LRDA; Allison Melvin, NCWorks – Richmond; Katrina Harbison, Bladen Community College; Channing Jones; Antwan Pippen, Apprenticeship, NC; Wiletta Cummings, NCWorks, Robeson

STAFF

Patricia Hammonds, WD Administrator; Sonya Johnson, LRCOG Administrative Secretary; Jautam Davis, WD Staff; Precious McArn, WD Staff; Kammala Brayboy, WD Staff; Antoinette Bullard, WD Staff; Matthew Ammons, WD Staff; Johanna Allen, WD Staff; Kendrick Thomas, WD Staff; Alice Williams, WD Staff; Kimberly Lewis, WD Staff; Jessica Locklear, WD Staff; David Richardson, LRCOG Executive Director

CALL TO ORDER

Chairman Jay Todd called the meeting to order at 8:32 a.m. and welcomed everyone in attendance. Mr. Todd read the Conflict of Interest policy from the By-Laws.

CONSIDERATION OF MINUTES

Motion was made by Mr. Roderick Locklear and seconded by Ms. Amanda Lee to approve the February 20, 2019 minutes as presented. Motion carried.

NC Works Career Center Customer Service Impact Story

The Customer Service Impact Story was presented in order to highlight services offered through the NCWorks Career Center. Mr. Dustin Chavis was highlighted by the NCWorks Career Center- Robeson County.

OLD BUSINESS

There was no Old Business.

NEW BUSINESS

WIOA Program Expenditure Reports

Ms. Antoinette Bullard presented the WIOA Expenditure Reports July, 2018 thru December, 2018.

Fund 4020 Adult Funds	Total Budget	Reported Expenditures YTD Feb 2019	Percent Expended YTD FEB 2019
Bladen Community College	160,442.00	74,292.23	46.30%
In-house Expenditures	300,267.00	111,461.03	37.12%
Two Hawk total	1,145,035.00	762,685.88	66.61%
TOTAL	1,605,744.00	948,439.14	59.07%

Fund 4030 Dislocated Worker Funds	Total Budget	Reported Expenditures YTD Feb 2019	Percent Expended YTD Feb 2019
Bladen Community College	82,716.00	43,379.08	52.44%
In-house Expenditures	228,710.00	168,065.16	73.48%
Two Hawk Total	599,239.00	280,934.82	46.88%
Total	910,665.00	492,379.06	54.07%

A motion was made by Mr. Raymond Cummings and seconded by Ms. Kimberly Gold to accept the WIOA Adult Fund 4020 and WIOA Dislocated Worker Fund 4030 as presented. The motion Carried.

Fund 4040 Youth Funds	Total Budget	Reported Expenditures YTD February 2019	Percent Expended YTD February 2019
In-house Expenditures	136,597.30	46,624.07	36.33%
Bladen Community College	147,760.00	87,233.86	59.04%
Scotland Co. Schools (ISY)	51,419.00	19,802.81	38.51%
UNCP	633,340.70	340,626.91	53.78%
Partners in Ministries Scotland Co. (OSY)	150,718.00	111,056.35	73.68%
Partners in Ministries Richmond Co.	186,344.00	136,139.74	73.06%
Hoke Co. Schools	158,269.00	63,935.63	40.40%
TOTAL	1,464,448.00	808,419.37	55.20 %

A motion was made by Mr. Roderick Locklear and seconded by Mr. Raymond Cummings to approve the WIOA Youth Fund 4040 as presented. The motion Carried.

LRWDB Evaluation Committee Recommendations

Dr. Dale McInnis advised the Board that the LRWDB Evaluation Committee met on April 8, 2019 and discussed the following items:

- **Eligible Training Provider Request- Skyview Crane Training**
Committee recommended adding Skyview Crane Training to the list of approved Providers. Chairman Jay Todd stated that since it was a recommendation from the committee that the Board did not need a motion and second. He asked if all was in favor of recommendation. Unanimously passed.
- **PY19/20 NCWorks Career Operations Overview** No action taken
- **PY 19/20 NCWorks Career Center One –Stop Operator Oral Presentation**
Sherwood Southerland, Director of Two Hawk Workforce Services presented an oral presentation to the committee in response to the bid submitted for the NCWorks Career Center One-Stop Operator in Hoke, Scotland, Richmond and Robeson Counties.
No action taken- Information only
- **PY 19/20 NCWorks Career Center One Stop Operators Request for Proposal (RFP) Review and Planning Discussion**
The committee approved with staff development and monitoring conducted throughout the year, Two Hawk Workforce Services to serve as the NCWorks Career Center Operator for the NCWorks Career Centers in Hoke, Richmond, Robeson and Scotland counties with technical revisions and negotiations regarding the number of staff and the profit associated with operating the centers. The committee requested NCWorks Career

Center One-Stop Operator at each NCWorks Career Center to ensure enhanced service delivery. If approved, Two Hawk Workforce Services will operate under a 1 year provisional contract and monitored quarterly to ensure enhanced service delivery practices are carried out in accordance with LRWDB goals.

- **PY 18/19 WIOA Adult Program Expenditure Reports (July 1, 2018-February 28, 2019) No action taken**
- **PY 18/19 WIOA Dislocated Worker Program Expenditures Reports (July 1, 2018 February 28, 2019) No action taken**
- **PY 18/19 NCWorks Career Center Report – No action taken**
- **PY 19/20 or Performance (CFP) Timeline for Adult and Dislocated Worker Program Operations**

LRWDB Youth Committee Recommendations

Ms. Ophelia Ray advised that the Lumber River WDB Youth Committee met on April 9, 2019 to review and discuss the following items:

- **PY 18/19 WIOA Youth Program Performance (July 1, 2018-February 28, 2019) No Action was taken.**
- **PY 19/20 Contract for Performance (CFP) Timeline for Youth Program Operations Approved**

2019 WIOA LOCAL AREA PLAN UPDATES

Ms. Patricia Hammonds discussed with Board the 2019 WIOA Local Area Plan draft that will be submitted to the state on May 7, 2019. There will be a Public Hearing on June 27, 2019, prior to the LRWDB Meeting, to discuss the plan and will be voted on at the LRWDB regular meeting on June 27, 2019. Dr. Dale McInnis made a motion, seconded by Mr. Raymond Cummings to approve the draft PY 2019 WIOA Local Area plan as presented. Motion carried.

WD ADMINISTRATOR'S REPORT

Ms. Patricia Hammonds discussed with the Board the following information:

- Business Services Report
- Hurricane Florence Disaster Relief Employment Program Update- Kendrick Thomas gave an update on the Program
- Finish Line Grant Update- Alice Williams updated the Board on the Finish Line Grant
- Enhancement Planning Grant Funds
- Labor Market Information Report

CHAIRMAN'S REPORT

PUBLIC PARTICIPATION

None

ADJOURNMENT

There being no further business to discuss, meeting was adjourned at 9:27 a.m.